



BUTLER RURAL COMMUNITY CONNECTION

Application for non-profit organizations

Mail **SIX** completed applications, along with any supporting materials, to:
Butler Rural Community Connection
3888 Stillwell Beckett Road
Oxford, OH 45056

Butler Rural Community Connection is made possible by Butler Rural Electric Cooperative members and employees who voluntarily contribute to the program. Their contributions make a difference in our local communities.

A five-person volunteer board of trustees meet twice a year to choose grant recipients. These board members are Butler Rural Electric Cooperative members, which ensures the grant decisions are made in the best interest of the community.

Keep in mind:

- The maximum grant amount is \$5,000, but no request is too small.
- You may attach additional pages with the application if necessary. Do not exceed five pages total.
- Include a list of the itemized costs for the project. A portion of the amount requested may be awarded if the Community Connection board of trustees choose not to fund the entire grant.

- If you are requesting a specific type of equipment, include a picture or description of the item. Many groups include advertisements from vendors that list the price and description of the item needed. This will not commit you to a specific vendor.
- Grants for Apple devices must be purchased by the organization or grant recipient. Butler Rural Community Connection will reimburse your organization or the purchaser.
- Funds are awarded in September and March. Grant application deadlines, Community Connection board of trustee meeting dates, and grant recipients will be posted on the cooperative’s website, butlerrural.coop/content/community-connection-grant-recipients.
- Grant applicants will be contacted by letter after the Community Connection board of trustees meeting.
- Questions can be directed to Lisa Staggs Herrmann, Director of Member and Community Relations, by calling 513-867-4406 or by e-mail, lisas@butlerrural.coop.

ORGANIZATION INFORMATION

Organization: _____

Date established: _____

Location where grant funds will be used: _____

For example, if the organization is located in Dayton but the funds will be used in Eaton, the Eaton location should be listed above.

Contact person: _____

Title: _____

E-mail: _____

Phone: _____

Mailing address: _____

Does your organization have tax exempt status under IRS section 501(c)(3)? Yes No
If yes, please supply a copy of your organization's IRS 501(c)(3) tax-exempt entity determination letter.

GRANT INFORMATION

Grant amount requested: _____

What percentage, if any, is generated by levies and/or tax dollars? _____

Other funding sources: _____

Briefly describe the project or program for which funding is being requested:

Describe the people who would benefit from this project or what type of impact it would have:

Cities/townships that would benefit from this project or program:

If full funding is not received, how would reduced funding impact the project?

How do you plan to evaluate the success of the project/program?

Should this award be granted, it is expected that all funds be used within one year of the award date. If special circumstances prevent the use of the funds by the deadline, contact Lisa Staggs Herrmann, Director of Member and Community Relations, by calling 513-867-4406 or by e-mail, lisas@butlerrural.coop.

Butler Rural Electric Cooperative does not endorse or recommend any of the products or services purchased through the Community Connection grant process.

The application must be signed by the organization's president and the contact person for future questions and correspondence.

President signature: _____

Printed name: _____

Date: _____

Contact person signature: _____

Printed name: _____

Date: _____

Do not submit application until the following items have been included:

- Six completed applications
- Itemized list with costs (per unit) involved
- Photo of the item(s) or project, if available
- President and contact person signature