

BUTLER RURAL ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES
DECEMBER 30, 2020

The regular meeting of the Board of Trustees of Butler Rural Electric Cooperative, Inc. was held at the Cooperative office at 3888 Stillwell Beckett Road, Oxford, Ohio on December 30, 2020. The meeting was called to order by Tom McQuiston at 9:00a.m.

ROLL CALL

Board members present were: Tom McQuiston, David Evans, Jay Hasbrook, Bob Hoelle, Ron Kolb, Jim Meador, Butch Foster, Bob Spaeth and Mike Tilton. Others present were: Thomas Humbach, Attorney; Lee Geiger, Attorney; Tom Wolfenbarger, General Manager; Charlie Young, Manager of Engineering; Greg Phillips, Director of Corporate Services; Mike Murray, Director of Operations; Judie Persinger, Director of Accounting & Finance; and Lisa Staggs Herrmann, Director of Member and Community Relations; Julie Abbott, Director of Administration, and Adam Osborn, Manager of Safety & Compliance. The meeting was opened with the Pledge of Allegiance to the Flag and invocation by David Evans.

MINUTES

An electronic copy of the November regular board meeting minutes was submitted prior to the meeting. A motion was made by Butch Foster, seconded by Ron Kolb, that the minutes of the regular meeting held on November 25, 2020 be approved. Motion carried.

FINANCIAL REPORTS

REVIEW STATEMENTS AND CHECKS WRITTEN

The unaudited financial statements were presented to the Board by Judie Persinger. Bob Hoelle reviewed the checks written for the month of November. It was moved by Jay Hasbrook, seconded by Jim Meador to accept the financial reports as presented. Motion carried.

ENGINEERING REPORT

Charlie Young presented the four 2021 overhead construction contract bids in comparison with the construction work plan. Four bids were received. Board action was requested. Bob Spaeth made a motion, with a second by Mike Tilton, to approve Frankart as the contractor for the RUS Form 790 contract for the 2021 distribution overhead projects. Motion carried. Charlie provided an update on the fiber progress, net metering systems, and the monthly production of Butler Community Solar. He reviewed the CAIDI, SAIDI, SAIFI and System Reliability charts.

MANAGER OF SAFETY & COMPLIANCE

Adam Osborn reported on field visits, safety performance information, and one incident report for November. He provided an update on training and meetings for the month along with the 2021 Safety Improvement Plan.

OPERATIONS REPORT

Mike Murray reviewed the activities of the internal crews including several pole replacements, transformer replacements, and switching at two substations. Mike reviewed outage data for the month of November.

MEMBER SERVICES REPORT

Lisa Herrmann reviewed several member issues and concerns for the month. She provided a marketing update and reported on fiber communications. Lisa shared in her communications update that Butler Rural will be celebrating its 85th anniversary in 2021. There will be member engagement contests throughout the year communicated to the members.

\$50 Annual Meeting attendee/drawing winners:

Dennis Link	Peter Reising	Leroy Hudson
Tara Hunt	Kikuko Williams	

CORPORATE SERVICES REPORT

Greg Phillips provided an update on a KnowBe4 phishing test and on the process of converting capital credit reports and processes to Java from COBOL.

VOIDED & NEW MEMBERSHIPS

A motion was made by Ron Kolb, seconded by Jim Meador, that 73 memberships be accepted into the membership of the Cooperative for November. There was one voided membership in November. Motion carried

CAPITAL CREDITS

A motion was made by Bob Hoelle, seconded by Jim Meador, that the past payment of capital credits for 11 estates, totaling \$30,053.93 be approved. Motion carried.

CAPITAL CREDITS SETOFFS

A motion was made by Bob Spaeth, seconded by Butch Foster, to approve six capital credits setoffs totaling \$552.23. Motion carried.

BAD DEBTS WRITE-OFF

A total of \$13,192.66 was submitted to the Board to be written-off for November. A motion was made by Bob Spaeth, seconded by Jim Meador, to write-off bad debts. Motion carried.

MANAGER'S EXPENSE REPORT

A motion was made by Ron Kolb, seconded by Bob Spaeth, that the Manager's expense report for November in the amount of \$28.44 be approved. Motion carried.

LEGAL UPDATE

Tom Humbach reported the latest on the Synergy settlement and payments received. He reviewed a copy of proposed Code of Regulation language changes to meetings and voting sections that were provided for the Trustees review. Butch Foster made a motion, with a second by Bob Spaeth to adopt the language as presented to be posted in the Ohio Cooperative Living and presented to members for a vote at the 2021 Annual Meeting. Motion carried.

TRUSTEE'S REPORT
BUCKEYE POWER INC.

Tom Wolfenbarger submitted an electronic report of the virtual regular monthly meeting for the Buckeye Power Board prior to the meeting.

STATEWIDE REPORT

Tom McQuiston reported on the Ohio Rural Electric Cooperatives, Inc. virtual regular monthly meeting. An electronic summary from the OREC meeting was submitted prior to the meeting.

PRESIDENT'S REPORT

HUMAN RESOURCES REPORT

Julie Abbott provided an update on staffing changes and on the hours related to the coronavirus since April 1. She reported on training for the month and upcoming training/meetings, including the PowerXchange.

GENERAL MANAGER'S REPORT

Tom Wolfenbarger reviewed the Strategic Plan Final Report from Doug Miller including the goal statements and initiatives in the report. Mike Tilton made a motion, with a second by Butch Foster, to ratify the Strategic Plan Final Report as consistent with board policies and vision for the cooperative as presented. Motion carried. Tom reported on the modifications and updates that the Buckeye Board are making to the Net Metering policies. The policies will be updated in January and be presented to cooperatives for approval and adoption.

Tom reported that the 4th of July College Corner Fireworks contract has been renewed and signed by Butler Rural and Whitewater Valley EC for the next three years.

Tom submitted an electronic copy of activities for December and January.

OTHER ITEMS OF DISCUSSION

CORRESPONDENCE

Tom McQuiston shared letters of thank-you notes from the employees and other correspondence received.

GENERAL MANAGER'S EVALUATION

The Board conducted the annual evaluation of the General Manager. It was moved by Mike Tilton, seconded by David Evans, to ratify the salary increase as presented in the employment offer for Tom, following the conclusion of a successful evaluation. Motion carried.

ADJOURNMENT

There being no further items of business to discuss, Ron Kolb motioned with a second by Jay Hasbrook to adjourn the meeting at 12:30 p.m. Motion carried.

Respectfully submitted,

David Evans

David Evans
 Secretary/Treasurer