

BUTLER RURAL ELECTRIC COOPERATIVE, INC.**BOARD OF TRUSTEES****September 25, 2019**

The regular meeting of the Board of Trustees of Butler Rural Electric Cooperative, Inc. was held at the Cooperative office at 3888 Stillwell Beckett Road, Oxford, Ohio on September 25, 2019. The meeting was called to order by Bob Hoelle at 9:00 a.m.

ROLL CALL

Board members present were Bob Hoelle,, David Evans, Ron Kolb, Mike Tilton, Butch Foster, and Jim Meador. Tom McQuiston and Bob Spaeth were absent. Others present were: Thomas Humbach, Attorney; Michael L. Sims, General Manager; Mike Murray, Director of Operations; Judie Persinger, Director of Accounting and Finance; Lisa Staggs Herrmann, Director of Member and Community Relations; Julie Abbott, Director of Administration; and Adam Osborn, Manager of Safety and Compliance. The meeting was opened with the Pledge of Allegiance to the Flag and invocation by Ron Kolb.

MINUTES

An electronic copy of the minutes was presented prior to the board meeting for the August board meeting. A motion was made by Jim Meador, seconded by Ron Kolb that the minutes of the regular meeting held on August 28, 2019 be approved. Motion carried.

FINANCIAL REPORT**REVIEW STATEMENTS AND CHECKS WRITTEN**

The unaudited financial statements were presented to the Board by Judie Persinger. Bob Hoelle and David Evans reviewed a report of the checks written for the month of August. A motion was made by Mike Tilton, seconded by Jim Meador that the past payment of bills be approved and the unaudited financial statements be accepted as presented. Motion carried.

FORM 990/990T

Judie Persinger reviewed the 2018 Form 990 the Return of Organization Exempt from Income Tax and 2018 990T the Exempt Organization Business Income Tax Return. She reported on the extension filed earlier in the year and provided the Trustees with an update.

ENGINEERING REPORT

Mike Murray reported for Tom Wolfenbarger on bids received for the New Biddinger substation upgrade and RUS contract form 830. A motion was made by Mike Tilton, with a second from Butch Foster to approve the RUS Contract Form 830 with Vaughn Industries as presented. Motion carried.

Mike Murray provided an update on the latest meetings held regarding fiber and shared a map of proposed areas with Cincinnati Bell. He reviewed a NERC data request to determine a risk of supply chain issues with low impact cyber assets.

Tom Wolfenbarger shared Power Point slides including an update on net metering applications, the monthly production of Butler Community Solar, and the monthly SAIDI, SAIFI, and CAIDI charts.

SAFETY & COMPLIANCE REPORT

Adam Osborn reported on field observations, OREC and Federated field visits, training, and follow-ups for August. There were no safety violations, injuries or property damage for the month.

OPERATIONS REPORT

Mike Murray reviewed operations internal crew projects which included outage information, and pole replacements. He reported on hay baling on the property adjacent to the headquarters. Mike reported on the outages for the month of August.

MEMBER SERVICES UPDATE

Lisa Herrmann reported on member issues and concerns. She provided a list of the Community Connection Grants awarded this month. Lisa announced the opportunity to attend an electric vehicle event at the cooperative.

\$50 Bill Credit Winners:

Rebecca Howard
Dwight L. Jones

Kevin Anderson
Engrid Emerson Vaughan

Sharon McCracken

CORPORATE SERVICES REPORT

Greg Phillips provided a couple of PowerPoint slides on security incidents prior to the board meeting.

VOIDED & NEW MEMBERSHIPS

A motion was made by Ron Kolb, seconded by Butch Foster, that 89 members be accepted into the membership of the Cooperative for August. There were four voided memberships this month. Motion carried.

CAPITAL CREDITS

A motion was made by Mike Tilton, seconded by David Evans, that the past payment of capital credits for five estates, totaling \$9,628.46 be approved. Motion carried.

CAPITAL CREDITS SETOFFS

A motion was made by Ron Kolb, seconded by Mike Tilton, to approve 20 capital credits setoffs totaling \$4,796.40. Motion carried.

BAD DEBTS WRITE-OFF

A total of \$6,283.28 was submitted to the Board to be written-off for August. A motion was made by Butch Foster, seconded by Mike Tilton, to write off bad debts. Motion carried.

MANAGER'S EXPENSE REPORT

A motion was made by Mike Tilton, seconded by Butch Foster, that the Manager's expense report for August in the amount of \$149.50 be approved. Motion carried.

LEGAL UPDATE

Tom Humbach provided an update on the roof status. He reported on a release for Sherwin Williams to go ahead with painting the cooperative roof. Tom is having a colleague file a law suit related to the HVAC system. A settlement was reached with the cable company. A motion was made by Mike Tilton, seconded by David Evans, to authorize Mike Sims to execute the settlement for \$6,000. Motion carried. Tom reported on the September 16 nominating committee meeting.

TRUSTEE'S REPORT**NRECA REGION I & IV MEETING**

Four Trustees and Mike Sims that attended the NRECA Region I-IV meeting held in Buffalo, NY on September 5 & 6. Each in attendance reported on highlights from the meeting.

SYSTEM TOUR

Bob Hoelle thanked Mike Murray and Tom Wolfenbarger for a good system tour on September 12. Trustees offered comments on the tour of the cooperative system.

2020 STRATEGIC ISSUES MEETING

Trustees were asked to look at their schedules for January and February for a strategic issues meeting. A date will be set at the October board meeting.

OHIO RURAL ELECTRIC COOPERATIVE, INC.

Tom McQuiston attended the Ohio Rural Electric Cooperatives, Inc. Board of Trustees meeting. He submitted electronic report prior to the board meeting.

BUCKEYE POWER INC.

There was no Buckeye Power, Inc. Board of Trustees meeting during the month of September.

PRESIDENT REPORT

There was no report.

HUMAN RESOURCES REPORT

Julie Abbott reviewed training and education for September and October and upcoming events. She provided information on Director education courses offered at the statewide office.

A motion was made by Mike Tilton, seconded by Butch Foster, to authorize a per diem for the Electric Vehicle event on October 1 for those Trustees that attend the training and for Bob Hoelle and Tom McQuiston to attend a Board Leadership Summit at OEC on October 7. Motion carried.

MANAGER'S REPORT

Mike Sims had no report.

ACTIVITIES REPORT

Mike Sims distributed an electronic copy of dates of past and future activities.

CORRESPONDENCE

Items of correspondence were received by the Trustees.

EXECUTIVE SESSION

Administrative staff, with the exception of Mike Sims and Julie Abbott, were excused at 11:40 a.m. The Trustees discussed the board vacancy for District #4 and possible options for redistricting. A special meeting will be set at the October board meeting to discuss the vacancy and redistricting options in more detail.

ADJOURNMENT

There being no further items of business to discuss, the meeting was declared adjourned by Bob Hoelle at 12:28 p.m.

Respectfully submitted,

David Evans, Secretary Treasurer