

**BUTLER RURAL ELECTRIC COOPERATIVE, INC.**  
**BOARD OF TRUSTEES**  
**May 26, 2021**

The regular meeting of the Board of Trustees of Butler Rural Electric Cooperative, Inc. was held at the Cooperative office, at 3888 Stillwell Beckett Road, Oxford, Ohio on May 26, 2021. The meeting was called to order by president Tom McQuiston at 9:00 a.m.

**ROLL CALL**

Board members present were: Thomas McQuiston, Bob Hoelle, David Evans, Butch Foster, Jay Hasbrook, Ron Kolb, Jim Meador, Mike Tilton and Bob Spaeth. Others present were Lee Geiger, Attorney; Tom Wolfenbarger, General Manager; and Julie Abbott, Director of Administration. The meeting was opened with the Pledge of Allegiance to the Flag and an invocation by Mike Tilton.

**MINUTES**

An electronic copy of the minutes from the April 28, 2021 regular board meeting was provided. A motion was made by Ron Kolb, seconded by Butch Foster, to approve the minutes as presented. Motion carried.

**SINE DIE**

It was moved by Mike Tilton, seconded by Butch Foster, to adjourn, Sine Die and turn the meeting over to Lee Geiger to conduct the reorganization of the Board. Motion carried.

**REORGANIZATION OF THE BOARD OF TRUSTEES**

Lee Geiger, Attorney, opened the organization meeting of the Board, acting as Chairman. The meeting was called to order for the purpose of electing officers at 9:02 a.m. on May 26, 2021. The nominations and elections were held by secret ballot. The election resulted in the appointments of the following board members as officers:

<b>PRESIDENT:</b>	Tom McQuiston
<b>VICE PRESIDENT:</b>	Bob Hoelle
<b>SECRETARY/TREASURER:</b>	David Evans

Lee had all members of the Board sign "Conflict of Interest" form and collected the forms. The meeting was then turned over to President McQuiston by Lee Geiger at 9:06 a.m.

**ROLL CALL**

The following Administrative Staff members presented during the meeting: Greg Phillips, Director of Corporate Planning; Judie Persinger, Director of Accounting & Finance; Lisa Staggs Herrmann, Director of Member and Community Relations; Michael Murray, Director of Operations; Charlie Young, Manager of Engineering and Adam Osborn, Manager of Safety & Compliance.

**FINANCIAL REPORTS**

**REVIEW STATEMENTS AND CHECKS**

The financial statements were presented to the Board by Judie Persinger. Bob Hoelle reviewed the checks written for the month of April. A motion was made by

Jay Hasbrook, seconded by Jim Meador, to approve the past payment of bills and accept the unaudited financial statements as presented. Motion carried.

### **PATRONAGE RETIREMENT PLAN**

Judie Persinger presented a plan for the patronage retirement process. The Board gave approval, motioned by Bob Spaeth and Butch Foster, to proceed with the plan as presented for the 2021 patronage retirement and to incorporate into the Ten-Year Financial Forecast. Motion carried.

### **RUS FORM 219**

Judie Persinger presented RUS Form 219 and Special Equipment Summaries. It was moved by Bob Spaeth, seconded by Ron Kolb, to approve the RUS Form 219s and Special Equipment Summaries as submitted by Judie Persinger. Motion carried. (See attached copy)

### **CFC SYSTEM INTEGRITY FUND**

Judie Persinger presented information on the CFC Integrity Fund. Mike Tilton motioned, with a second by Butch Foster, to make contributions of five percent for all purposes to the CFC System Integrity Fund. Motion carried.

### **ENGINEERING REPORT**

Charlie Young reported on the Tolbert substation delivery, continued progress of the fiber project, net metering, and community solar. He provided graphs of the monthly SAIDI, SAIFI, and CAIDI reliability reports.

Charlie presented a 2022-2025 Construction Work Plan including a summary of proposed four-year construction and costs.

### **SAFETY & COMPLIANCE REPORT**

Mike Murray presented a report provided by Adam Osborn of the April safety & compliance activities which included 9 field visits, investigations, and follow-up with members. He reported on safety performance measures, training for the month of April and the 2021 Safety Improvement Plan.

### **OPERATIONS REPORT**

Mike Murray reported on work of the internal operation crews for the month which included pole replacements and maintenance of equipment and substations. He provided a report of outages for the month of April.

### **MEMBER SERVICES REPORT**

Lisa Herrmann reviewed member issues and concerns occurring during the past month and reported on the Buckeye Power Load Management committee meeting. She reviewed voting results and comments from the 2021 board election and announced the proposed date and timeline for the 2022 Annual Meeting. It was moved by Bob Spaeth, seconded by Butch Foster, to approve the Annual Meeting and Election Timeline as presented. Motion carried. (Timeline is attached) Lisa announced the American Customer Satisfaction Index (ACSI) score of 90 for 2021 for Butler REC. This was an all-time high score for the cooperative. She reported on summer events supported by the cooperative.

After much discussion by the Board, and motions by Butch Foster and Jay Hasbrook, the decision was made to not have Family Day in 2021. Motion carried.

**\$85 Bill Credit Winners for May**

Linda L. Beardsley

Howard Martin

Mary Jane Adams

Gene E. Roark

Stuart N. Robinson

Michael A. Ferguson

Troy N. Swearingen

**CORPORATE SERVICES REPORT**

Greg Phillips reported on cyber security red flag events. He reported on an upgrade of audio/visual equipment in the Conference Center completed in May.

**VOIDED AND NEW MEMBERSHIPS**

A motion was made by Ron Kolb, seconded by Bob Hoelle that 80 members be accepted into the membership of the Cooperative for April. There were no voided memberships for the month. Motion carried.

**CAPITAL CREDITS**

A motion was made by Mike Tilton, seconded by Bob Spaeth that the past payment of capital credits for 17 estates, totaling \$71,574.57 be approved. Motion carried.

**CAPITAL CREDITS SETOFFS**

A motion was made by Jay Hasbrook, seconded by Bob Hoelle, to approve three capital credits setoffs totaling \$652.55. Motion carried.

**BAD DEBTS WRITE-OFF**

A total of \$3,127.54 was submitted to the Board to be written-off for April. A motion was made by Mike Tilton, seconded by Jim Meador, to write-off bad debts. Motion carried.

**MANAGER'S EXPENSE REPORT**

It was moved by Bob Spaeth, seconded by Butch Foster, that the Manager's expense report for April in the amount of \$44.42 be approved. Motion carried.

**LEGAL REPORT**

Lee Geiger reported on various projects he is working with staff for the past month.

**TRUSTEE'S REPORTS**

**STATEWIDE REPORT**

Tom McQuiston submitted an electronic report on the Ohio Rural Electric Cooperatives, Inc. teleconference monthly meeting prior to the board meeting.

**BUCKEYE POWER INC.**

Tom Wolfenbarger attended the Buckeye Power, Inc. Board of Trustees meeting. An electronic report was submitted prior to meeting.

**PRESIDENT'S REPORT**

**VOTING DELEGATES**

Tom McQuiston announced there will be no changes of delegates or alternates for 2021.

**BOARD COMMITTEE ASSIGNMENTS**

The Board committee assignments will remain the same as 2020 for 2021.

**HUMAN RESOURCES REPORT**

Julie Abbott provided member survey comments and compliments from the past month. She reviewed upcoming meetings and training for the Trustees attendance. A motion was made by Jay Hasbrook, seconded by Butch Foster, to approve the attendance of BLC courses in the Fall and beginning of 2022 for Trustees to maintain their certifications. Motion carried. She provided an update on the status of hiring a new GIS & Engineering Technician and on strategic planning initiatives she has been working on.

**MANAGERS' REPORT**

Tom Wolfenbarger provided an update on the headquarter's roof and on the cooperative proposed joint use plan to promote broadband deployment. Mike Tilton motioned, with a second by Jay Hasbrook to give approval to management to enact the OEC recommendation as proposed. Motion carried. Tom reported on highlights from the Buckeye board meeting, pre-paid metering virtual meeting, and the power delivery committee meeting.

**APPRECIATION FOR SERVICE RESOLUTION**

Tom Wolfenbarger presented a resolution in appreciation of employees' service in helping achieve an American Consumer Satisfaction Index (ACSI) milestone score of 90. A motion was made by Butch Foster, seconded by Mike Tilton, to authorize management to grant employees a personal day as a token of their appreciation. Motion carried. (See attachment)

Tom asked for Board interest in continuing to support the NRECA International Program. Bob Hoelle motioned, seconded by Jay Hasbrook, to continue to support this program with a contribution from the cooperative. Motion carried.

Tom submitted an electronic copy of an activities report.

**OTHER COOPERATIVE BUSINESS****EXECUTIVE SESSION**

A motion was made by Ron Kolb, with a second by Bob Spaeth to enter-into executive session. Motion carried.

Ron Kolb made a motion, seconded by Mike Tilton, to exit out of executive session. Motion carried.

**CORRESPONDENCE**

Tom McQuiston shared a notes and correspondence received with the Board.

**ADJOURNMENT**

There being no further items of business to discuss, the meeting was declared adjourned by Tom McQuiston at 2:37 p.m.

Respectfully submitted,



David Evans  
Secretary/Treasurer