

BUTLER RURAL ELECTRIC COOPERATIVE, INC.**BOARD OF TRUSTEES****September 30, 2020**

The regular meeting of the Board of Trustees of Butler Rural Electric Cooperative, Inc. was held at the Cooperative office at 3888 Stillwell Beckett Road, Oxford, Ohio on September 30, 2020. The meeting was called to order by Tom McQuiston at 9:00 a.m.

ROLL CALL

Board members present were Bob Hoelle,, David Evans, Jay Hasbrook, Ron Kolb, Mike Tilton, Butch Foster, Tom McQuiston, Jim Meador, and Bob Spaeth. Others present were: Thomas Humbach, Attorney; Lee Geiger, Attorney; Thomas C. Wolfenbarger, General Manager; and Julie Abbott, Director of Administration. The following staff presented to the board: Mike Murray, Director of Operations; Greg Phillips, Director of Corporate Services; Judie Persinger, Director of Accounting and Finance; Lisa Staggs Herrmann, Director of Member and Community Relations; Charlie Young, Manager of Engineering; and Adam Osborn, Manager of Safety and Compliance. The meeting was opened with the Pledge of Allegiance to the Flag and invocation by Tom McQuiston.

MINUTES

An electronic copy of the minutes was presented prior to the board meeting for the August board meeting. A motion was made by Butch Foster, seconded by Ron Kolb that the minutes of the regular meeting held on August 26, 2020 be approved. Motion carried.

FINANCIAL REPORT

Judie Persinger reported on a successful physical inventory and the variance requirements allowed.

REVIEW STATEMENTS AND CHECKS WRITTEN

The unaudited financial statements were presented to the Board by Judie Persinger. Bob Hoelle reviewed a report of the checks written for the month of August. A motion was made by Mike Tilton, seconded by Jay Hasbrook that the past payment of bills be approved and the unaudited financial statements be accepted as presented. Motion carried.

CLOSE OUT DOCUMENTS

Judie Persinger reviewed work for the New Biddinger substation upgrade. She reported on contract close-out documents (Form 187, Form 254, and Form 219) with Vaughn Industries, LLC and Utility Systems Engineering. Bob Spaeth motioned, with a second by Mike Tilton, to approve Form 187, Form 254, and Form 219 as presented. Motion carried.

ENGINEERING REPORT

Charlie Young provided an update on the fiber project for cooperative and member sites. He reported on the net metering systems, community solar, and the monthly SAIDI, SAIFI, and CAIDI charts.

SAFETY & COMPLIANCE REPORT

Adam Osborn reported on crew observations and one property damage. He reviewed monthly training activities and meetings for the month of August. There were no safety violations, accidents, or injuries for the month.

OPERATIONS REPORT

Mike Murray reviewed operations internal crew projects which included maintenance and repairs or replacement of system equipment. He provided a physical facilities update on the replacement of heat pumps and work completed in a bathroom. Mike reported on the outages for the month of August.

MEMBER SERVICES UPDATE

Lisa Herrmann reported on member issues and concerns. She provided a list of the Community Connection Grants awarded this month and updated the board on communication related to the fiber project. The annual meeting time and location for 2021 was discussed. Lisa will provide options for possible meeting locations at the next board meeting.

\$50 Bill Credit Winners:

Bruce Cottingim
Roger W. Turner

Jeremy J. Bowman
Kip King

Cynthia A. Smith

CORPORATE SERVICES REPORT

Greg Phillips reported on an outage the cooperative experienced in September due to a cut in a fiber connection. He reviewed a couple of red flags and provided an update on PCI (Payment Card Industry).

VOIDED & NEW MEMBERSHIPS

A motion was made by Jay Hasbrook, seconded by Bob Spaeth, that 88 members be accepted into the membership of the Cooperative for August. There were two voided memberships this month. Motion carried.

CAPITAL CREDITS

A motion was made by Ron Kolb, seconded by Mike Tilton, that the past payment of capital credits for three estates, totaling \$11,730.65 be approved. Motion carried.

CAPITAL CREDITS SETOFFS

A motion was made by Bob Hoelle, seconded by Jay Hasbrook, to approve five capital credits setoffs totaling \$1,386.15. Motion carried.

BAD DEBTS WRITE-OFF

A total of \$1,174.00 was submitted to the Board to be written-off for August. A motion was made by Jay Hasbrook, seconded by Bob Hoelle, to write off bad debts. Motion carried.

MANAGER'S EXPENSE REPORT

A motion was made by Butch Foster, seconded by Bob Spaeth, that the Manager's expense report for August in the amount of \$68.39 be approved. Motion carried.

LEGAL UPDATE

Tom Humbach reported on the September 14 nominating committee meeting. He will review possible changes to the Annual Meeting process and voting on Code of Regulations changes, if necessary, for future Annual Meetings, if a virtual option is needed.

TRUSTEE'S REPORT**OHIO RURAL ELECTRIC COOPERATIVE, INC.**

Tom McQuiston attended the Ohio Rural Electric Cooperatives, Inc. Board of Trustees meeting. He submitted electronic report prior to the board meeting.

BUCKEYE POWER INC.

There was no Buckeye Power, Inc. Board of Trustees meeting during the month of September.

PRESIDENT REPORT**HUMAN RESOURCES REPORT**

Julie Abbott reviewed training and education for September and October and upcoming events. She provided information on Director education courses offered at the statewide office.

MANAGER'S REPORT

Tom Wolfenbarger reported on the finalization of the Tolbert substation transformer purchase and provided an update on the Distributed Energy Task Force meeting.

APPRECIATION FOR SERVICE RESOLUTION

Tom Wolfenbarger presented a resolution for the employees' dedicated service. A motion was made by Bob Spaeth, seconded by Mike Tilton, to authorize management to grant employees a personal day in 2021 as a token of their appreciation. Motion carried. (See attachment)

ACTIVITIES REPORT

Tom Wolfenbarger distributed an electronic copy of dates of past and future activities.

CORRESPONDENCE

Items of correspondence were received by the Trustees.

EXECUTIVE SESSION

A motion was made by Bob Spaeth, and a second by David Evans to enter into an executive session. Motion carried. Tom Wolfenbarger presented information on trustee compensation and employee wages with no changes to benefits. It was moved by Mike Tilton, seconded by Jay Hasbrook, to increase the board per diems and employee wages by 2.0%. Motion carried.

A motion to come out of executive session was made by Ron Kolb, with a second by Jay Hasbrook. Motion carried.

ADJOURNMENT

There being no further items of business to discuss, the meeting was declared adjourned by Tom McQuiston at 12:40 p.m.

Respectfully submitted,



David Evans, Secretary Treasurer