

BUTLER RURAL ELECTRIC COOPERATIVE, INC.**BOARD OF TRUSTEES****November 24, 2021**

The regular meeting of the Board of Trustees of Butler Rural Electric Cooperative, Inc. was held at the cooperative office at 3888 Stillwell Beckett Road, Oxford, Ohio on November 24, 2021. The meeting was called to order by Tom McQuiston at 9:00 a.m.

ROLL CALL

Board members present were: Tom McQuiston, David Evans, Jay Hasbrook, Bob Hoelle, Ron Kolb, Jim Meador, Butch Foster, and Mike Tilton. Robert Spaeth was absent. Others present were: Lee Geiger, Attorney; Tom Wolfenbarger, General Manager; Julie Abbott Director of Administration; Greg Phillips, Director of Corporate Services; Mike Murray, Director of Operations; Judie Persinger, Director of Accounting & Finance; Lisa Staggs Herrmann, Director of Member and Community Relations; Charlie Young, Manager of Engineering and Adam Osborn, Manager of Safety and Compliance. The meeting was opened with the Pledge of Allegiance to the Flag and invocation Jay Hasbrook.

MINUTES

A motion was made by Ron Kolb, seconded by Jim Meador, that the minutes of the regular meeting held on October 27, 2021, be approved. Motion carried.

AUDIT REPORT

Matt Rakay, CPA, with BHM CPA Group, Inc. reviewed the Trustees the Independent Auditor's Report, Financial Statements, Notes to Financial Statements, Balance Sheets and Statements for 2021 and 2020, and the Management Letter for the period ending September 30, 2021. He reported there will be new audit standard in 2022. (See copy of report.)

It was moved by Mike Tilton with a second by Jay Hasbrook to accept the Audit Report as presented by BHM CPA Group, Inc. Motion carried.

FINANCIAL REPORTS**REVIEW STATEMENTS AND CHECKS WRITTEN**

The unaudited financial statements were presented to the Board by Judie Persinger for the month of October. It was moved by Butch Foster, seconded by Ron Kolb, to approve the financial reports as presented. Motion carried.

CAPITAL CREDIT RETIREMENT

Judie Persinger presented a capital credit retirement comparison for years 2019, 2020, and 2021 of dollar amount, checks issued, and amount applied to bill.

FINANCIAL FORECAST/BUDGET/LINE EXTENSION AND MISCELLANEOUS RATES

Judie Persinger presented roof scenarios for the Ten-Year Forecast and a couple of changes to the 2022 Budget as presented at the October board meeting. There were no changes to the Line Extension and Miscellaneous Rates as presented at the October board meeting. It was moved by Mike Tilton, seconded by Butch Foster to adopt the Ten Year Financial Forecast and 2022 Budget as modified, and approve the 2022 Line Extension and Miscellaneous Rates as presented. Motion carried.

RUS FORM 219 AND SPECIAL EQUIPMENT SUMMARIES

Judie Persinger presented RUS Form 219s and Special Equipment Summaries April thru September 2021 to be submitted to Rural Utilities Service (RUS) for approval. A motion was made by Bob Hoelle, seconded by Butch Foster to approve the RUS Form 219s as presented. Motion carried.

WORK ORDERS

Inventory Number	Work Order Month	Year	Total Amount	Adjustment	Net Amount
9674	April	2021	\$283,989.19		\$283,989.19
9675	May	2021	\$91,684.41		\$91,684.41
9676	May	2021	\$3,057.67	(\$3,057.67)	\$0.00
9677	June	2021	\$178,363.28		\$178,363.28
9678	June	2021	\$2,603.71		\$2,603.71
9679	June	2021	\$371,119.29		\$371,119.29
9680	July	2021	\$97,972.42		\$97,972.42
9681	July	2021	\$1,362.01		\$1,362.01
9682	July	2021	\$134,411.32		\$134,411.32
9683	August	2021	\$65,487.19		\$65,487.19
9684	August	2021	\$893.45	(\$893.45)	\$0.00
9685	September	2021	\$129,534.20		\$129,534.20
9686	September	2021	\$2,730.11	(\$2,730.11)	\$0.00
Total			\$1,363,208.25	(\$6,681.23)	\$1,356,527.02

SPECIAL EQUIPMENT

April	2021	\$42,707.98	\$0.00	\$42,707.98
May	2021	\$78,382.08	\$0.00	\$78,382.08
June	2021	\$19,980.70	\$0.00	\$19,980.70
July	2021	\$103,327.08	\$0.00	\$103,327.08
August	2021	\$34,024.92	\$0.00	\$34,024.92
September	2021	\$6,335.95	\$0.00	\$6,335.95
Total		\$284,758.71	\$0.00	\$284,758.71

TOTAL WORK ORDER AND SPECIAL EQUIPMENT COSTS

Work Orders	\$1,363,208.25	(\$6,681.23)	\$1,356,527.02
Special Equipment	\$284,758.71	\$0.00	\$284,758.71
Total	\$1,647,966.96	(\$6,681.23)	\$1,641,285.73

STAFF REPORTS

ENGINEERING UPDATE

Charlie Young provided a review of the fiber progress for Butler sites and member sites for Phase 1 and an update on the latest with Phase 2. He reported on the bidding progress for the 2022 construction work plan and net metering systems for the month. A report of the community solar production by month and the SAIDE, SAIFI and CAIDI outage charts were provided for review.

SAFETY & COMPLIANCE REPORT

Adam Osborn reviewed safety and compliance activities and measures for the month of October. The report included nine field visits, a vehicle incident, property damage, vehicle incident and a report of safety performance. He provided safety training for the month.

OPERATIONS UPDATE

Mike Murray reported on activities of the internal BREC crews which included replacement of equipment, substation work, pole replacements, pole testing and line upgrades. Outage figures for the month were presented.

MEMBER SERVICES UPDATE

Lisa Herrmann reviewed member issues and concerns for the month. She provided communication updates on an association listerv, 2022 Youth Tour and an upgrade of the cooperative website. Lisa presented information on capital credits.

\$85 Bill Credit Winners

Jeffery Williams

Evan Crabtree

Betty Glander

Jason E. Cook

Amanda Schutte

Raymond Harrigan

Ronald Wagner

CORPORATE SERVICES UPDATE

Greg Phillips reported on the current project of a Microsoft and email migration.

VOIDED & NEW MEMBERSHIPS

A motion was made by Butch Foster, seconded by Jim Meador, that 62 members be accepted into the membership of the Cooperative for October. The motion also included three voided memberships. Motion carried.

CAPITAL CREDITS

A motion was made Butch Foster, seconded by Jay Hasbrook, that the past payment of capital credits for 24 estates, totaling \$53,539.89 be approved. Motion carried.

CAPITAL CREDITS SETOFFS

A motion was made by David Evans, seconded by Bob Hoelle, to approve six capital credits setoffs totaling \$1,688.57. Motion carried.

BAD DEBTS WRITE-OFF

A total of \$1,670.58 was submitted to the Board to be written-off for October. A motion was made by David Evans, seconded by Bob Hoelle to write off bad debts. Motion carried.

MANAGER'S EXPENSE REPORT

A motion was made by Jay Hasbrook, seconded by Mike Tilton, that the Manager's expense report for October in the amount of \$358.76 be approved. Motion carried.

LEGAL UPDATE

Lee Geiger has been working with management on legal issues. He reported on the Nominations Committee meeting held in November and has notified the candidates of their nominations for districts #3 (Thomas McQuiston and Melissa McHale), #4 (Jay Hasbrook and Robert Slamer), and #9 (William (Butch) Foster and James O'Brien) for the 2022 election.

TRUSTEES REPORT

Tom McQuiston and Butch Foster reviewed the NRECA 971.1 course they attended in November.

PRESIDENT'S REPORT

Tom McQuiston reviewed the attendance of the OEC Education committee and the 2022 Pledge of Allegiance, voting delegates, and board committees. For all subcommittees, Policy A7 states the ranking officer will chair the committees. The chair for the Nominating & Election Committee will be David Evans.

BUCKEYE POWER INC.

There was no monthly board meeting held by the Buckeye Power, Inc. Board of Trustees.

PRESIDENT'S REPORT

The Pledge of Allegiance list, national voting delegates, and Board of Trustees committees for 2022 are saved on the Call to Order other tab.

GENERAL MANAGER EVALUATION

The trustees were reminded to complete the General Manager's evaluation and return to Julie Abbott. The evaluation will be reviewed with the General Manager at the December 29 regular board meeting.

HUMAN RESOURCES REPORT

Julie Abbott provided a benefits enrollment update as well as training and education for November and December. She provided member survey comments for the past month.

MANAGER'S REPORT

Tom Wolfenbarger reviewed his attendance of a rate committee meeting and provided a Roof update. He is working with Lee Geiger on agreements.

ACTIVITIES REPORT

Tom Wolfenbarger distributed a list of dates of past and future activities.

EXECUTIVE SESSION

A motion was made by Mike Tilton, with a second by Butch Foster to enter into an executive session at 11:33 a.m. Motion carried. Tom Wolfenbarger presented succession plan information.

Ron Kolb and Bob Hoelle made motions to come out of executive session at 12:04 p.m. Motion carried.

ADJOURNMENT

There being no further items of business to discuss, Tom McQuiston declared the meeting adjourned.

Respectfully submitted,



David Evans, Secretary/Treasurer